

WASHINGTON ENVIRONMENTAL COUNCIL

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Request for Proposals: Reflection Report

Introduction

As fiscal sponsor for the Climate Alliance, Washington Environmental Council (WEC) invites bids for the development of a report reflecting the state of work and relationships within the Climate Alliance from 2020 – 2021 by a consultant.

The consultant will work closely with Climate Alliance staff and contractors to approach this reflection work through a racial equity lens, sensitive to community dynamics and with knowledge of tribal sovereignty.

About the Organization

Washington’s Climate Alliance for Jobs and Clean Energy (Climate Alliance) is a coalition of environmental advocates, labor unions, communities of color, working with tribal nations to advance just climate action. The Climate Alliance was formed in 2014 and has gone through several iterations of structure and focus, with its roots in developing a climate ballot initiative. Currently, the Climate Alliance has an 8-member governance board leading coalition.

Fiscal sponsor: Washington Environmental Council (WEC) is a nonprofit, statewide advocacy organization. For over 50 years, WEC has brought people together to solve Washington’s most critical environmental issues. WEC builds power for the environmental movement by building partnerships, mobilizing the public, connecting voters to decision makers, and taking legal action. Our mission is to develop, advocate and defend policies that ensure environmental progress and justice by centering and amplifying the voices of the most impacted communities.

Requested Scope of Work

Deliverable: A written format document that captures the key points from interviews, materials, and experiences of 2020 and 2021. Key Points should cover significant events and decisions, the impact of these events and decisions, and the next steps. Should not be more than five pages. Can include more mixed media approach that better describes or brings to life the information.

- Review background material: notes from former Climate Alliance Campaign Manager Lauren Breyngaert’s discussions with each board member and steering committee members; I-1631 report; public email exchanges between Governance members and staff b/n Fall 2020 – 2021; ‘resilient future platform’ content; notes & Asana page from Alliance since Matthew Echohawk-Hayashi facilitating;

- Identify a few key questions/areas that need more exploration based on the background material;
- Conduct up to 20 half-hour interviews with the purpose of honing in on those few key questions/ areas that need more exploration with leadership and staff from Governance Board;
- Capture the outcome of these interviews and share back with each of the interviewees;
- Develop document;
- Participate in up to two meetings with Governance Board and up to one meeting with Steering Committee on the reflection of the document

Proposal Qualification Requirements

Please include the following in your proposal:

- An overview of your company, including your mission, vision, staff composition
- A summary of your experience working with coalitions
- A summary of your experience working with tribal nations
- A summary of your experience with sensitive information and coalition conflict
- Pricing quote/fee structure
 - Provide a detailed description of services you will provide, including all associated costs and hourly rate.
 - If your agency offers a discounted rate to nonprofits, please include this information in your proposal.

Selection Determination

WEC/WCV will work with the Climate Alliance Governance Board members to evaluate the proposals based on the following criteria:

- Responsiveness to the required information outlined in this RFP
- Demonstrated past experience and commitment to thoughtful evaluation and representation of conflict
- Quoted cost of the proposal

Proposal Timeline:

- RFP issued: May 2, 2022
- Proposals Due: May 26, 2022
- Consultants Interviewed: June 13, 2022
- Consultant Selected: Week of June 20th, 2022

Please submit your RFP to: rebecca@wecprotects.org by May 26, 2022 and include the subject line “Reflection Report”

